

August, 2008

Dear BHS Students and Parents,

Barrington Community Unit School District #220 offers a variety of extracurricular programs to provide additional opportunities to students. Participation in these activities is highly encouraged but remains a privilege. Students choosing to participate in these activities bear the responsibility of representing their school both in the community and at school. These extended responsibilities include holding students who choose to participate to a higher standard of conduct as a condition of participation. The goals of an extracurricular program encompass development of healthy living habits, discipline, leadership, teamwork, citizenship skills, and respect for structure, rules and responsibilities. Individual initiative, character and teamwork will be enhanced when there is team cooperation with established procedures. We believe this Code will help make participation in our extracurricular program a strong and enduring learning experience. District #220 staff remains committed to developing the whole child.

All students involved in extracurricular activities shall comply with these rules and regulations and conduct themselves in a manner that will bring credit and honor to themselves, their schools and their communities. The Code sets forth specific rules for student participation in extracurricular activities as well as the guidelines and procedures to be followed for violations of the rules.

Enclosed is a copy of the Barrington High School Co-Curricular Code. Please keep this Code as a reference for the remainder of the school year.

If you have any questions about the Code, please contact Ms. Babbi Barreiro, Head of the Co-Curricular Committee at Barrington High School, at 847-842-3212, or email her at bbarreiro@cusd220.org.

Rev: 7/08

Co-Curricular Code

Prohibited Substances (use or possession)

1. All alcoholic beverages
 2. All controlled substances, except when prescribed for the student by a licensed physician
 3. Cannabis
 4. Any “look alike” substance
 5. Any drug paraphernalia or any device or item which contains residue of an illegal substance
 6. Any anabolic steroid
 7. Any substance used to achieve an altered mental state or “high.”
 8. Tobacco
- * Violations of any of the above will result in automatic consequences spelled out on page 3 of the Code.

Prohibited Misconduct

Misconduct that is contrary to the philosophy and purposes of this code is prohibited. Some examples of misconduct include, but are not limited to, illegal acts (excluding possession or use of a prohibited substance); gross insubordination; assault; battery; reckless behavior; extortion; hazing; major school disruptions; bullying; sexual harassment; theft; fighting; vandalism; mob action; gang affiliation; and possession of weapons and or “look-alikes”; misuse of legal drugs; distribution of controlled substances; hosting or organizing a gathering or providing a venue where minors and any of the above referenced prohibited substances are present; or assisting in any of the foregoing prohibited activities.

Violations of prohibited misconduct, which may or may not result in a criminal citation/arrest, may result in consequences determined by the Co-Curricular Committee

Reports of Violations

Current Illinois law requires local law enforcement officials to share information with school personnel regarding certain crimes committed by students. Potential code violations are also reported by school faculty and staff members, students, parents, confession of the offender, and other outside sources including, among other things, photographs and computer based social networking websites..

Duration of Code

The Co-curricular Code begins the first day of the academic school year, unless a student’s participation begins prior to that day. All Code provisions end with the last day of the academic school year, unless a student’s participation extends beyond that day. His/her participation in a Co-curricular activity indicates his/her agreement to abide by the provisions of the Code.

Probationary Period

A 12 month probationary period begins on the calendar date of the first infraction. A second violation of the Co-Curricular Code during the probationary period may result in disciplinary consequences depending on the severity of the incident. These will be determined by the Co-Curricular Committee.

Application of Code

The consequences for misconduct in violation of this Code are separate from and in addition to those assigned for violating school rules, school district policies and the law. The Code in no way limits the authority of the administration or the Board of Education to impose other or additional consequences in accord with school rules and district policies.

Procedure

The following procedures will generally be followed in enforcing the Code:
Upon receiving information about a code violation, the Head of the Co-curricular Committee will contact

the student and his/her parents and schedule a meeting with them in order to discuss the situation and the pending consequences.

If the student has violated the Code by possessing or using any of the prohibited substances, the Head of the Co-curricular Committee will refer to the set of automatic consequences on page 3 of the Code.

If the student has violated any other portion of this Code having to do with prohibited misconduct, the Head of the Co-Curricular Committee will schedule a meeting between the student, his/her parents and the Co-Curricular Committee. This meeting will occur within 5 days of the original contact between the Head of the Committee and the student and parents. Upon completion of this meeting, the Co-Curricular Committee will render its' decision regarding the consequences for the violation and the student and parents will be notified within 2 days of the meeting.

Voluntary Admission by Student

If a student seeks out a coach, or sponsor to admit having a substance abuse problem, the following provisions shall apply; Voluntary admission must occur prior to any school personnel or police being aware of the incident and the student's involvement. Voluntary admission of a first offense code violation related to use or possession of alcohol/and or drugs will not result in loss of extracurricular participation, and consequences will be held in abeyance if the student cooperates with the recommended plan. A mandatory meeting will be held with the student, the parents/guardians, and the Chairmen of the co-curricular committee. The meeting will also involve the Assoc. Principal for Student Activities, the Athletic Director or the Fine Arts Director, depending on the student's extra curricular involvement. The purpose of this provision is to provide help for the student. A specific plan for providing counseling or tougher forms of assistance will be designed as a cooperative result of this meeting. Students will only be excused from the penalty for voluntary admissions on one occasion.

Violation Guidelines

Suspension from Co-curricular activities includes games, contests, matches and performances. The student may return to practices and rehearsals provided the mandatory assessment has been completed and evidence of community service has begun. All consequences must be completed within 30 calendar days from the date of the assessment, or no further participation in any Co-curricular activities will be permitted. Extenuating circumstances will be dealt with on an individual basis by the Head of the Co-curricular Committee in meeting the timeline.

Please understand that all consequences must be completed prior to starting your next activity.

Regardless of the code violation being in or out of season, if a student chooses not to complete all phases of the required consequences that student does run the risk of losing school privileges (SPURS, Pyramid of Privileges, parking privileges etc.) The Review Board of the Co-Curricular Committee will meet to determine such loss.

Co-Curricular Service

Within both the in-season and out of season consequences for violation of the code, one of the phases of the consequence involves co-curricular service. Co-curricular service will be run through the Associate Principal's office. Mr. Gillette will coordinate all hours for the student.

Appeals

Once the student and parents have been notified of the consequences of the code violation, they do have the option to appeal the decision. The procedure for this review will follow one of two possible formats;

1. Violations involving possession or use of prohibited substances (automatic consequences as set by the Code)

All requests for review shall be made by the parent or guardian within five school days after receipt of notification of infraction/consequences and shall be made to the Head of the Co-curricular committee.

The first level of the appeal will be a meeting between the Review Board of the Co-Curricular Committee, the student and his/her parents. The Review Board is made up of the Associate Principal, the Head of the Co-Curricular Committee, the Athletic Director and the Fine Arts Director. This meeting will occur within three school days from the request. The student and parents will be notified of the decision by the Head of the Co-Curricular Committee within two school days of the appeal meeting.

If, after the first appeal, the parents or student seeks to further appeal the decision, they may inform the Head of the Co-Curricular Committee within 2 school days and he/she will set up the final appeal with the Principal of the High School or his/her designee. This meeting will take place within 3 school days from the request. The principal/designee will render the final decision in an expedient manor. There are no further appeals.

Violations involving prohibited misconduct

All requests for review shall be made by the parent or guardian within five school days after receipt of notification of infraction/consequences and shall be made to the Head of the Co-curricular committee.

He/she will set up the final appeal with the Principal of the High School or his/her designee. This meeting will take place within 3 school days from the request. The principal/designee will render the final decision in an expedient manor. There are no further appeals.

** In the event of new additional information (regarding both instances of appeal above), an additional review may be requested through the Head of the Co-Curricular Committee.

Co-Curricular Code

In-Season Consequences or Removal from Team/Activity/Club

			Meeting	Suspension	Co-Curricular Service	Assessment
Automatic Consequences	Alcohol Use	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Student Inform coach/sponsor of violation.	25% of the total activity (minimum 1), immediately following the violation	25 hours of mandated co-curricular service during the suspension.	Assessment by a BHS approved facility and completion of the agency's recommendation
		2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.		
	Alcohol Possession	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	10% of the total activity (minimum 1), immediately following the violation	10 hours of approved mandated co-curricular service during the suspension	Assessment by a BHS approved facility and completion of the agency's recommendation
		2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.		
	Drug Use or Possession	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	Removal from team/activity for the remainder of the season	40 hours of mandated co-curricular service to be completed before any further participation in co-curricular activities	Assessment by a BHS approved facility and completion of the agency's recommendation
		2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.		
	Tobacco Use	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	10 % of the total activity (minimum 1), immediately following violation	None	None
		2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.		
	Tobacco Possession	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	10 % of the total activity (minimum 1), immediately following violation	10 hours of mandated co-curricular service	None
		2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students Inform coach/sponsor of violation.	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.		
Pending Consequences	Prohibited Misconduct	Each Offense	Meeting with Head of Co-Curricular Committee, Parents and Student Inform coach/sponsor of violation.	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.		

Co-Curricular Code Out of Season Consequences

			Meeting	Suspension	Co-Curricular Service	Assessment	
			Automatic Consequences	Alcohol Use	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Student.	None
Inform coach/sponsor of violation							
2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.					
	Inform coach/sponsor of violation.						
Alcohol Possession	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Student.		None	35 hours of mandated co-curricular service	Assessment by a BHS approved facility and completion of the agency's recommendation	
		Inform coach/sponsor of violation					
	2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students		Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.			
		Inform coach/sponsor of violation.					
Drug Use or Possession	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Student.		None	35 hours of Mandated co-curricular Service	Assesment by a BHS approved facility and completion of the agency's recommendation	
		Inform coach/sponsor of violation					
	2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.				
		Inform coach/sponsor of violation.					
Tobacco Use or Possession	1st Offense	Meeting with Head of Co-Curricular Committee, Parents and Student.	None	5 hours of mandated co-curricular service	None		
		Inform coach/sponsor of violation					
	2nd Offense (within probationary period)	Meeting with Head of Co-Curricular Committee, Parents and Students	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.				
		Inform coach/sponsor of violation.					
Consequences determined by Co-Curricular Comm.	Prohibited Misconduct	Each Offense	Meeting with Head of Co-Curricular Committee, Parent and Student. Inform Coach/sponsor of violation	Disciplinary consequences will depend upon the severity of the incident and will be determined by the Co-Curricular Committee. Consequences may range anywhere from suspension to removal from the current team/activity for the duration of the current season, or removal from other teams or activities for the school year or the pending high school career.			